

# Kapinara Primary School

## Information Booklet 2019



*Kindness, Consideration  
and Service for Others*



## **INTRODUCTION**

Kapinara Primary School was thought to have taken its name from a combination of

two Aboriginal words, 'Kap' meaning 'water' and 'inara' meaning 'over there'. During our 50th Anniversary celebrations, discussions with Mr Neville Collard, a Swan River Nyungar elder suggested that both parts of the translation are Nyungar, 'kapi' meaning water and 'nara' referring to cupping water in the hands, or the presence of a waterhole.

Kapinara was first opened in 1967 as a Junior Primary School for Years 1-3.

At the school's peak, 610 children were enrolled. Current enrolment is about 380.

## **STATEMENT OF PURPOSE**

The Kapinara school community places a strong emphasis on supporting the development of well-rounded children, balancing academic pursuits with a broad range of other learning opportunities. We have a proud history of excellence across a range of areas – academic, physical (sporting), musical and visual arts. More recently we have placed a greater emphasis on technologies, with a focus on problem solving and creative thinking.

## **VISION**

At Kapinara Primary we help prepare children to embrace the challenges and opportunities of the future.

We strive to develop resilient children who treat themselves and others with respect, love learning, behave with integrity and think critically and creatively.

## **MOTTO**

'Kindness, Consideration and Service for Others'

The development of personal skills is reflected in the school motto – 'Kindness, Consideration and Service for Others' and is supported through school programs and policies which focus and promote positive interactions between all students and members of the community and provide opportunities to learn social skills. Students are encouraged to be pleasant and caring towards each other. School uniforms are considered important for developing a sense of pride in being a member of the school.

The school colours are blue and gold.

## **KAPINARA PRIMARY SCHOOL**

Catesby Street, City Beach, WA 6015

Phone: 9385 9022

Fax: 9385 7792

e-mail: [kapinara.ps@education.wa.edu.au](mailto:kapinara.ps@education.wa.edu.au)

Web site: [www.kapinaraps.wa.edu.au](http://www.kapinaraps.wa.edu.au)

## **KAPINARA KINDERGARTEN**

Catesby Street, City Beach, WA 6015

Phone/fax: 9385 8273

## **ADMINISTRATION STAFF**

PRINCIPAL: Mrs Elizabeth Blackwell

DEPUTY PRINCIPAL: Mrs Kim Knowles

REGISTRAR: Mrs Linda Wayman

SCHOOL OFFICERS Mrs Gail Preston (M,T,W) Mrs Sarah Bengough (Th,F)

## **SCHOOL TERMS FOR 2019**

First Term: Monday 4 February – Friday 12 April

Second Term: Monday 29 April – Friday 5 July

Third Term: Monday 22 July – Friday 27 September

Fourth Term: Monday 14 October – Thursday 19 December

## **SCHOOL VACATION DATES**

First Term: Saturday 13 April – Sunday 28 April

Second Term: Saturday 6 July – Sunday 21 July

Third Term: Saturday 28 September – Sunday 13 October

Fourth Term: Friday 20 December – Sunday 2 February 2019

## **SCHOOL DEVELOPMENT DAYS**

Thursday 31 January and Friday 1 February (prior to students commencing school)

Monday 29 April

Friday 23 August

Monday 14 October

Friday 20 December

## **PUBLIC HOLIDAYS** for schools this year are:

|                        |  |
|------------------------|--|
| Labour Day:            | Monday 4 March                           |
| Good Friday:           | Friday 19 April (in school holidays)     |
| Easter Monday:         | Monday 22 April (in school holidays)     |
| Anzac Day:             | Thursday 25 April (in school holidays)   |
| Western Australia Day: | Monday 3 June                            |
| Queen's Birthday:      | Monday 30 September (in school holidays) |

## **SCHOOL TIMES**

|                 |                    |
|-----------------|--------------------|
| First Bell:     | 8.45 a.m.          |
| Morning Recess: | 10.25 – 10.45 a.m. |
| Lunch:          | 12.15 – 12.55 p.m. |
| Dismissal:      | 3.00 p.m.          |

## **OUT OF SCHOOL CARE**

We do not have an Out of School Care facility onsite. However, there are a couple of local centres that will pick up and drop off. Please contact the office for details.

## **STARTING SCHOOL**

A guide for parents/caregivers to the starting age for education in Government Schools

| Children born               | Begin kindy at the start of the school year in | Begin pre-primary at the start of school year in | Begin Year 1 at the start of school year in |
|-----------------------------|--|--|---|
| July 1 2012 to June 30 2013 | 2017   | 2018   | 2019  |
| July 1 2013 to June 30 2014 | 2018   | 2019   | 2020  |
| July 1 2014 to June 30 2015 | 2019   | 2020   | 2021  |
| July 1 2015 to June 30 2016 | 2020   | 2021   | 2022  |
| July 1 2016 to June 30 2017 | 2021   | 2022   | 2023  |
| July 1 2017 to June 30 2018 | 2022   | 2023   | 2024  |

## **COMMUNICATION AND INFORMATION**

### **Website and Email**

This is the most effective way the school can communicate with *all* parents. All current information is uploaded on the website including events, notes and newsletters. Newsletters will continue to be emailed each fortnight on a Tuesday. Hard copies of notes and newsletters are held in the office for those families not wishing to print off attachments.

The P & C also sends out a fortnightly newsletter on the alternate Tuesday.

### **Parent Notes**

Parent notification is required for:

1. All absences from school. In the case of illness, please notify the school via the 'absent from school' tab on our webpage or alternatively, forward an email to your teacher or send a note to your teacher when your child returns to school. For all other absences, please send notification in advance.
2. Exclusion from sport and PE for medical reasons.
3. When a student is leaving the school during school hours. Entry/exit notes are available at the office.
4. Change of personal information. Please email details to the office or advise administration staff in person.

### **Parent Interviews**

Parents wishing to discuss their child's progress with the class teacher are asked to make an appointment. Should you have concerns about classroom matters, the school protocol is that you address these with the class teacher first. You will be advised if the class teacher wishes to discuss your child's progress. *Please do not interrupt teachers when they are preparing lessons before school, occupied in classroom duties or due to attend staff meetings. All staff have email addresses for ease of communication.*

### **Questions or Concerns**

The Principal and Deputy Principal are happy to speak to parents regarding school matters or problems. To make an appointment, please advise the school office of the nature of the matter to be discussed, your preferred time and a telephone number where you can be reached to confirm an appointment time.

### **Assemblies**

Assemblies are held on some Friday mornings in the covered assembly area at 8.50am, please refer to our school event calendar. Class Assemblies are advertised in the newsletter and on the event calendar. Merit Awards and special certificates are handed out to students at this time. Each Pre-Primary to Year 6 class will host one assembly during the year. Other assemblies will showcase school programs e.g. music and choir

## ATTENDANCE INFORMATION

The research below indicates that good attendance habits established in the early years of schooling translate to successful learning, beginning with Kindy.

**“Student Attendance and Educational Outcomes; Every Day Counts”** was prepared for the Department of Education by the *Telethon Institute for Child Health Research, UWA* in May 2013. The report was based on the attendance patterns of some 415 000 Government school students in WA. It tables some interesting points.

### KEY FINDINGS

#### **Disparities in attendance rates are evident from early schooling.**

The data indicates that attendance rates further diminish in secondary school. It is critical that good attendance patterns are established in the early years, particularly kindy. If good attendance is not established early, then the data says that a child's high school attendance will be further reduced. A good start is imperative to future success.

#### **In all analyses, average academic achievement on NAPLAN tests declined as absence rates increased.**

This was evident across all sub groups i.e. nationality, gender, transience, socio-economic status etc. Every day of attendance contributes positively toward a child's learning. Absence from school was related to poor academic achievement, not only in the current year but in future years as well. Gaps in student learning from one poor year of attendance have a flow on effect in future years. Regular late arrival is also recognised as a gap in student learning.

#### **Educators cannot improve attendance alone.**

The community needs to be included. The community needs to recognise the importance of education. Achieving this can be done by students only being absent for valid illnesses. Absences for *birthdays, holidays in term time, appointments that could be done out of hours, for a day of rest after a busy weekend etc*, are not legitimate reasons for non-attendance at school. Please support your child by advising the school of non-attendance and by ensuring that your child attends regularly. If there are any issues that impact upon your child's attendance please contact the school so that we are able to support you.

It should be noted that at our school we are both highly sympathetic to and very understanding of legitimate illness among our students.

## STUDENT AND SCHOOL SUPPORT SERVICES

The following services are provided to the school:

### **Psychologist**

Our school psychologist is Mr Richard Luyke and he visits the school at regular intervals. He can be accessed for issues concerning student progress, behaviour, parenting and assessment. Parent permission is sought before referrals are made. Parents may initiate a referral through their class teacher if they are concerned about their child.

### **Community Nurse**

Parents, through the teacher, can refer children for hearing, sight and general growth assessment to our school nurse, Mrs Alice Fern

### **Dental**

The mobile Dental Therapy van will be located at various Primary Schools within the district for part of each year. All children who are Australian Citizens or permanent residents have access to the facility. For further information on the dental van service, please phone 0408 926794.

### **Hospital School Services**

This program is administered from Princess Margaret Hospital. The aim of the program is to support schools to provide ongoing curriculum access and opportunities for their students to demonstrate achievement despite absence from school for medical reasons. Please contact your child's class teacher if your child is hospitalised or has a chronic illness and may need assistance.

## **KINDERGARTEN**

Kapinara has a five-day fortnightly program. There are two kindergarten groups: Mon/Wed and Tues/Thurs. Each group also attends on a Friday once a fortnight. Students are not required to wear school uniform but Kindy T-shirts are available from the uniform shop.

## **PRE-PRIMARY**

Pre-primary is compulsory. Students are expected to attend five days a week and to wear full school uniform.

Access to the Pre-Primary centre is via the stairs from Styne Road. However, parents needing level access for prams or wheelchairs should enter the school from Catesby Street.

During the Pre-Primary year it is recommended parents bring their children to the door of the Pre-Primary centre each morning and meet them at the door at the end of the day. Pre-Primary parents are strongly encouraged to participate in a classroom helpers' roster. The Pre-Primary doors open at 8.45 unless prior arrangements have been organised.

## **SCHOOL CONTRIBUTIONS:**

A separate note sets out a *school contributions and charges* schedule for the school year. These are approved by the School Board the previous year and indicate the maximum financial contribution parents can expect to make. Term accounts are sent to parents after Week 5 of each term. If at some point, you experience financial difficulty, please contact [Elizabeth.Blackwell@education.wa.edu.au](mailto:Elizabeth.Blackwell@education.wa.edu.au). We can negotiate a payment plan and this will avoid us sending, and you receiving, ongoing overdue payment reminders.

Payment of the school and P&C voluntary contributions for the year enables the school and P&C to support additional programs.

## MONEY MATTERS



Term accounts may be paid in cash, or via debit or credit card at the school office, by credit card over the phone or via internet banking. Prompt settlement of accounts is greatly appreciated. On occasion parents may be asked to pay for an activity by cash. Payment envelopes will be provided for this purpose.

## ARRIVAL AT SCHOOL

Parents are asked that children do not arrive at school before 8.25 am unless participating in a before school activity such as choir, orchestra or sport. Children arriving early are to sit outside the staff room, with their bags until 8.30 am. All students should be on the school premises by 8.40 am.

**If a student arrives after 8.45 am, they must obtain a late card from the office to hand to their teacher.**

## PICK UP AND SET DOWN ARRANGEMENTS

To protect our children's safety, please drive slowly and carefully around the school at all times. Parents, and those dropping off or picking up students, are asked to observe parking restrictions during peak times. Parents are asked to pass on this information to anyone they delegate to do the school run on their behalf.

Parents who pick up or set down children in Kindergarten, Pre-Primary and Years 1 & 2 are requested to use the school side of Styne Road or Oban Road. Parents are asked to depart Styne Road by turning **right** into Catesby Street to avoid traffic congestion in the drop off/pick up area.

The Catesby Street exit is for those children living in the immediate vicinity of Catesby Street and Years 3-6 being picked up by parents. A two minute 'Kiss 'n' Drive' bay operates during pick up and drop off times.

### Kiss 'n' Drive Instructions:

1. Please always join the end of the queue.
2. Continuously move your car forward until you reach the loading area, ensuring gaps don't open up between your car and the car in front of you. This zone is a no stopping area.
3. Adults are to remain inside vehicles during drop off and pick up (unless unavoidable circumstances).
4. Please have children travel with their bags at their feet - not in the boot or out of reach – this will speed up loading and unloading.
5. Drivers are asked to please exit promptly.
6. If your children are delayed in the afternoon, please go around the block via Chipping Road and queue again.
7. The Kiss 'n' Drive is supervised by volunteers 3:00 to 3:10pm daily and always welcomes new helpers.



Please treat Styne Road (north to south) and Dupont Avenue (south to north) as one-way streets during drop-off and pick-up times.

Please be conscious of our neighbours especially when parking in surrounding areas while visiting the school. You are asked to treat the side of the street opposite the school as a **“no standing”** area as this will cause minimal disruption to our neighbours. The Town of Cambridge has asked that the rights of our neighbours be considered and that they may not recognise our preference for a one-way traffic flow at school opening and closing times. Please be mindful and not obstruct driveways at any time.

The Kiss and Drive area at the front of the school needs to be strictly adhered to during pick up and drop off times.

**IT IS IMPERATIVE THAT YOU DO NOT PARK OR OBSCURE OUR RESIDENTIAL NEIGHBOURS DRIVE-WAYS AT ANY TIME.**

Please drive SLOWLY around the school! A 40km/h limit is now in place, around schools, between the hours of 7.30am - 9.00am and 2.30pm - 4.00pm. The car park near the administration block and the carpark off Styne Road is for staff only between 8.00am – 4.00pm.

### **ENTERING AND EXITING FOR APPOINTMENTS AND ILLNESS**

If you are taking your child out of school during school hours, please do so via the office where an Entry/Exit slip must be completed and handed to the class teacher. A child will not be released from class without a completed sign-out slip. The only exception to this will be by prior arrangement with the principal for an ongoing approved activity. It is essential that you do this, so that we are aware of which students are on site at any given time. Please be aware that our past and present attendance records may be subpoenaed at any time.

### **BICYCLES**

Bicycles are to be placed in racks on the west side of the library. Approach and departure must be made with care and children are asked to wheel their bikes in the school grounds for safety reasons. Children are not to use the driveway.

The wearing of helmets is compulsory, by law.

The police recommend children in Year 5 and above only, ride their bikes to school.

## **PARENT INVOLVEMENT:**

Parent involvement is strongly encouraged in the school. The best educational opportunities are provided when teachers and parents work together. There are many ways that parents can be involved, from the informal help in classrooms and covering library books, to the more structured participation on parent working groups and committees. All help is a valuable contribution to the school environment. Please make that special effort to attend your child's class assembly, parent-teacher meetings, sports days, open day, musical and other activities.

## **SCHOOL BOARD**

The School Board is the teacher-parent-community body involved in school decision-making. Its tasks include endorsement of the School Business Plan which articulates the strategic intent and direction of the school and key strategies to address identified areas. The Board also ratifies the budget, the Annual Report, school policies, future directions and initiatives.

A copy of the School Business Plan is available on the school website. Parents are encouraged to contact members with any suggestions and/or concerns. Meetings are held at least once a term and are advertised through the newsletter. One meeting per year is an 'open' meeting.

## **PARENTS AND CITIZENS ASSOCIATION**

The P&C is the coordinating body of parent involvement in the school. A vibrant, well-patronised parent body is vital for maintaining the best educational opportunities for our children. Meetings are held twice a term on Tuesday evenings. We encourage parents to attend whenever they can. Dates will be published in the school newsletter. Canteen and class parent organisation comes under the umbrella of the P&C.

## **CANTEEN**

The canteen relies on parent help on a rostered basis, two days a week, Tuesday and Thursday. Orders are placed online using the following link [www.Quickcliq.com.au](http://www.Quickcliq.com.au). Lunch orders are distributed to the classes. The canteen also operates at morning recess on these days. Calls for volunteers and further details, including the menu, are updated and published throughout the year.

Canteen Manager: Kristin Piccinini

## **LIBRARY**

The school has an excellent library and volunteer parents are welcome to assist in its operation during class borrowing periods. Each class also has a reference period. The library is attended Monday, Tuesday, Thursday afternoon and every second Wednesday. If students require additional access this should be arranged through the class teacher or library officer.

## **DRESS CODES**

It is an expectation that all children will attend in full school uniform at all times. The Dress Code has been endorsed by the School Board. It provides quick identification of our students while onsite and offsite. It also gives our students a sense of connectedness and belonging to our school. You will find a copy of the Dress Code on our website.

Jewellery, make-up and tattoos are not to be worn by students. Girls' standard size gold and silver sleeper earrings, or plain gold or silver stud earrings may be worn. Girls with long hair should wear it tied up.

### **Girls' summer Years 1-6**

Royal blue shirt with gold trim and Kapinara logo, worn with royal blue skort or skirt. Girls may instead wear a Kapinara blue and white checked summer dress.

Kapinara fleece (navy with school logo). Royal blue hat or cap with school logo.

### **Girls' winter Years 1-6**

Royal blue shirt with gold trim and Kapinara logo, worn with royal blue skort or skirt OR navy blue tracksuit pants. Navy blue leggings may be worn under the skirt or skort. Girls may instead wear a pleated Gordon tartan skirt or Gordon tartan pinafore with a white short or long sleeved shirt (standard collar). Kapinara fleece (navy with school logo).

### **Girls' sport uniform**

Royal blue shirt with gold trim and Kapinara logo, worn with royal blue skort or skirt. Faction colour polo shirts may be worn on Wednesday or class sport days.

### **Girls' footwear**

Joggers or sandals (navy blue or white). White socks, or navy stockings or leggings in winter.

Thongs, "jellies" and surf sandals are not considered suitable footwear for school.

### **Boys' summer**

Royal blue shirt with gold trim and Kapinara logo, worn with royal blue shorts. Kapinara fleece (navy with school logo). Royal blue hat or cap with school logo.

### **Boys' winter**

Royal blue shirt with gold trim and Kapinara logo, worn with royal blue shorts OR navy blue track pants. Kapinara fleece (navy with school logo).

## **Boys' sport**

Royal blue shirt with gold trim and Kapinara logo, worn with royal blue shorts. Faction colour polo shirts may be worn on Wednesday's or class sport days.

## **Boys' footwear**

Joggers or brown sandals or black leather shoes. Grey, blue or white socks. NO thongs or surf sandals.

## **CHOIR UNIFORM**

### **Boys**

Long black pants. Long-sleeved white shirt with collar. Black shoes (no joggers please). Black socks.

### **Girls**

Tartan skirt. Long-sleeved white shirt with collar. Black shoes. White socks, Kapinara tie.

**Changeover dates from summer to winter uniforms are flexible depending on the weather.**

### **Bathers**

Children who attend before school swimming squad (Yrs 4-6, Term 1) or who are representing the school at interschool swimming carnivals are advised the preferred colour for bathers is blue. Two-piece bathers are not suitable for swimming races. School bathers are available for purchase by special order through the P&C during Terms 1 and 4.

## **UNIFORM SHOP**

The Uniform Shop is run by the P&C. It is open Tuesday and Thursday mornings 8.30am - 9.00am.

## **SECOND-HAND UNIFORMS**

A second-hand uniform shop is set up within the school for parents wishing to purchase second-hand uniforms at very reasonable prices. Second-hand uniforms may be donated to the school for resale through the shop. All proceeds go directly to the P&C.

## **FACTION COMPETITION**

One purpose of the faction competition is to promote pastoral care. Another is to facilitate intra-school sporting programs. There are three factions, each named after a prominent Western Australian Olympian. The factions are:

**Elliott (Blue)**

Named after Herb Elliott, an Olympic gold medallist who won the men's 1500 metre event in Rome in 1960 and was amongst the first in the world to break the four-minute barrier for a mile.

**Strickland (Green)**

Named after Mrs Shirley de la Hunty (nee Strickland), who won seven Olympic medals: Gold medals in the 80 metre hurdles in 1952 and 1956 as well as the 4x100 metre relay: A silver medal in the 4x100 metre relay in 1948 and Bronze medals in the 1948 80 metre hurdles, 1948 and 1952 100 metres.

**Winter (Red)**

Named after John Winter, an Olympic Gold medallist for the men's high jump in 1948.

**MANAGING STUDENT BEHAVIOUR**

Positive interactions between all members of the school community and high standards of behaviour are expected at Kapinara. The school is proud of the excellent reputation it has in the community. A comprehensive approach to positive student behaviour at school - both in the classroom and in the playground is maintained. The main emphasis of the policy is for children to take responsibility for their behaviour, to appreciate the benefits of appropriate behaviour and to realise that consequences occur when behaviour is inappropriate. Clear behavioural expectations are set out so that staff, children and parents share a common understanding. Details of the policy are available on the website. The purpose of the policy is encapsulated in the golden rule:

*I will respect myself, others and property and treat others as I would like to be treated.*

**SCHOOL EXPECTATIONS**

- Students are expected to treat everyone with respect.
- Students are expected to participate in all school activities and try their best.
- Students should care for their school environment.
- Students should wear school uniform at all times and hats while outdoors. No hat, no activities in the sun.
- Students should enter or remain in a classroom environment only when a teacher is present.
- Students are encouraged to play games and activities that do not endanger the health and/or safety of anyone.

- Students should not bring personal sporting equipment, skateboards, scooters, toys and other valuables to school, unless this is part of a school program.
- Students may use school sporting equipment for group or individual games at morning recess and at lunchtime only ie. not before school.
- Students are expected to use technology appropriately. An internet agreement is to be signed each year.
- We expect high standards of behaviour at Kapinara and ask for parent support in encouraging this in our students

**Inappropriate and offensive behaviour is unacceptable.**

## **EXTRA CURRICULAR ACTIVITIES**

### **Excursions**

Parents will be informed of excursions by the class teacher. Students are not permitted to participate in off-campus activities unless the permission note is returned to the class teacher prior to the event. A full medical form must be completed at the beginning of the year informing the school of any medical conditions. These forms must be regularly updated.

### **Swimming Lessons (run by the Department of Education)**

Details of programs for students from Pre-Primary to Year 6 will be advised through the newsletter. Pool entrance, bus fees and permission notes will be required for the series of lessons. An early morning swimming-squad program runs twice a week during Term 1 for interested Year 4 – 6 students, in preparation for the Interschool Swimming Carnival.

### **Before and After School Activities**

If you wish to use the school's facilities, please check with Administration prior to organising any activities before or after school.

## **TRANSPORT TO EXCURSIONS**

Through the School Board parents have requested that wherever practicable, **buses with seatbelts** be used to transport students to and from excursions.

### **External Providers**

The school permits external providers to use the facilities after school, including sporting and language groups. Activities are advertised through the newsletter.

## **PERSONAL PROPERTY**

### **Library and reading book bag**

Bags are required by each child to protect school and library books from loss or damage. No child is permitted to take a book home unless it is adequately protected. Library/homework bags are available at the Uniform Shop for \$10.00

### **School bags**

These are necessary to protect books and materials carried to and from school. Bags can be purchased in school colours from retail outlets. Kapinara backpacks are available from the uniform shop.

### **Naming of materials**

Please ensure all books, clothing and personal possessions are clearly marked with your child's name. The staff will not accept responsibility for lost items. Lost/found property is placed in a basket at the top to the stairs. Unclaimed items are appropriately recycled.

### **Toys, sporting equipment and valuables, including mobile phones**

Students are advised against bringing these to school - they can become lost or damaged. The school provides equipment for each class to use at recess and lunch breaks. Skateboards, scooters and roller-blades are not to be brought to the school unless specific permission has been given.

Students bringing mobile phones to school must bring them to the office on arrival at school and picked up at the end of the school day.

## **HEALTH AND SAFETY**

### **Emergency information**

Parents are asked to keep their child's enrolment details up to date by contacting the office when there is a change of address, phone numbers or other details. Children should know where their parents can be contacted during the day in cases of emergency.

### **Sick children**

Parents are asked to keep children at home if they are sick and not to send them back to school until they are *fully* recovered. This helps prevent the spread of infection to other students and staff and support those families who have immune suppressed children or family members. A note must be forwarded on the day the child returns to school. *Telephone calls to school are only necessary for absences of more than five days.* If a child becomes unwell or injured whilst at school, parents will be contacted either by phone if urgent or by a note of explanation.

### **Allergies**

We are an allergy aware school. We currently have students at school who have allergies to specific foods. These include nuts, eggs and wheat. If families send a small treat for the class to celebrate their child's birthday, we would be grateful if you could identify whether they contain these ingredients.

## Medication

The Department of Education determines policy in respect to the administration of medication by staff. If a staff member is to be involved in the administration or supervision of a student taking medication, parents are required to complete a form in consultation with the Deputy. The medical practitioner prescribing the medication is required to complete a form, which can be obtained from the deputy principal.

## Sun Protection

Sunscreen is available in each classroom for children to use. Caps with small peaks and no neck protection are **NOT** acceptable substitutes for the school legionnaire style and broad-brimmed hats which give face and neck protection. Our sun protection policy has been adopted to ensure that all staff and students attending Kapinara Primary School are protected from skin damage caused by UV radiation from the sun. This policy is relevant throughout the year, but with particular emphasis from the beginning of September through to the end of May. The sun protection practices outlined in this policy will be applied to all school activities, including sports carnivals, excursions and camps. The policy has been developed in consultation with the school community.

## SCHOOL SONG

by John Byrom (1<sup>st</sup> verse adapted from original)

Many years ago before the Europeans settled here  
No one thought the place would go ahead  
Dirk Hartog left a note  
Mr Pelsaert wrecked his boat  
And even William Dampier said the country's very dead

But they came right on and settled on the Swan, in 1829  
Now we've got Kapinara  
and Kapinara's fine fine fine

What does Kapinara mean to me?  
Kapinara by the Indian Ocean  
Lovely Kapinara by the sea  
Where there's laughter, there's love and devotion

It means friendliness, happiness, cleanliness, busyness  
Thoughtfulness and kindness is our rule  
Even on the hottest day we're cool  
Kapinara, Kapinara, Kapinara, our school

*Our 50 year old school song is known and sung far and wide by  
ex-Kapinara students around the world!*